



College Planning Council Minutes 05.24.23

Members Present: Mark Browning, Adam Sims, AnnMarie Hardin, Brad Holden, Celeste Tate, Cynthia Azari, Jeff Nelson, Joey GrosJacques, Pat Sisneros, Philip Schmitz, Roman Olivera, Sascha McKeon, Tammy Krawczyk, Tammi Clark, Riley Faircloth, Wade Muller, Velda Arnaud, and Shannon Franklin.

Absent: Kaley Cope, Kennedy Vogl, Lexi Robertson,

Guests: Ken Daniel

Approve Agenda

Velda requested an addition to the agenda for Peer Institutions; Sascha requested an addition to the agenda for the faculty assignments administrative procedure. Velda moved, seconded by Sascha to amend the agenda. Motion carried.

Approve Minutes from the 5/10/23 CPC Meeting

Velda moved, seconded by Sascha, to approve the minutes as presented. Motion passed by voice vote.

College Prep Department Name Change

Tammy Krawczyk noted very careful thought went into changing the name from College Prep to Career Ready. Tammy has attended training that said not to include the word “college” and just use Career Ready. College prep is associated with Title II funding, The current College Prep department (Carol Johnson, Shannon Maude, and Gaby Gonzalez) has discussed this and is ok with using the Career Ready title. Some individuals are very uncertain of themselves and know they need to do something to get a better job but are apprehensive about college. In addition, there have been studies and collaborations with colleges around the United States with adult populations and some coming out of high school, it is all about getting ready for a career. There was much discussion about the name change with no agreement about what to land on. Velda Moved to table the discussion. There was no second, but the discussion ended. Velda requested Tammy find out what name(s) other colleges are using for their departments.

Peer Institutions

Velda has identified three peer institutions for BMCC as required by the accreditation visit: Bladen Community College in North Carolina, Luna Community College in New Mexico, and Gray’s Harbor Community College in Washington. The peer institutions will be used to compare data between BMCC and each of those colleges for accreditation purposes. Velda remarked she was still looking for a “stretch” college (one that BMCC would aspire to be like) but only found colleges with dorms; Mark suggested she use the college with a dorm for comparison.

Faculty Assignments Administrative Procedure

Sascha reported she did not receive any comments about the administrative procedure for Faculty Committee Assignments & Institutional Service that has been through a first reading. She has a revision to the procedure and will bring it for the next CPC meeting.

Policy updates:

Sascha and a group of faculty have reviewed some of the academic policies and she wanted CPC to think about and address questions the group had questions about:

- One policy references the Institutional Review Board (IRB) which we no longer have.
- The final exam schedule is currently not accessible to students on the website.
- The policy for Instructor ownership of materials and resourcing and repackaging). The policy was updated to reflect the online bookstore, but one of the issues is the turnaround time for a hard copy book takes a long time to ship to students. Philip stated that with BMCC's year long schedule, the instructors are supposed to notify Karl about the class modality and materials; faculty need to get the information to Karl sooner. Philip stated the policy may need to be put in an administrative procedure; Sascha noted that could go through Department Chairs first.

Future agenda item:

Tammi requested a discussion be held about the purpose, charge, and roster of CPC.

The date of the next CPC meeting will be changed to Tuesday, June 13 or Thursday, June 15.